NDTP Trainer Lead Project Funding 2021: Supporting NCHD Education on Site

Application Form

The *HSE-NDTP Trainer Lead Project Funding 2021: Supporting NCHD Education on Site* seeks to support NCHD education, training and experience at site level.

Expressions of interest are now sought across the Ireland East Hospital Group to submit proposals on projects designed to support NCHD training and experience at site level or across the Hospital Group: Projects must either:

- Support education and training on site for NCHDs – projects that support as many NCHDs as possible to be prioritised
- Support NCHD experience on site through minor capital investments towards facilities eg residence facilities
- *Any other priorities as identified by the NDTP Trainer and Lead NCHDs*

Please note funding provided under this funding scheme is **once off funding** and is not an indication or commitment to continued funding for projects and initiatives. Therefore, when submitting applications, please ensure you consider the sustainability of projects. **Whilst the funding available is limited; funding will be made through a competitive process and we may not be able to fund each of the applications but we want to hear about all your great projects and initiatives ideas.** The budget should only be for the amount required for the project. A successful project application may be funded for a smaller amount if the panel feel that would be more appropriate.

Who can apply?

- NCHDs employed by Ireland East Hospital Group.
- Consultants may apply but applications must be led by the NCHD.

Have a question?

If you have any questions, feel free to contact the NDTP Training Leads, Dr. Shane O'Hanlon, **Email**: shaneohanlon@svhg.ie or Dr. Tomás Breslin, **Email**: tbreslin@mater.ie

Timetable

Stage	Date
Expressions of Interest Open	Friday 12th November 2021
Expressions of Interest Close	Sunday, 5th December 2021

All applications can be submitted to one of the below **email**:

Clinical Site:	Submission Email:
St Vincent's University Hospital, Wexford General Hospital, St Luke's Hospital Kilkenny, St Columcille's Hospital, St Michael's Hospital, National Maternity Hospital	Email: davidgummerson@svhg.ie
Mater Misericordiae University Hospital, Regional Hospital Mullingar, Our Lady's Hospital Navan, Cappagh National Orthopaedic Hospital, Royal Victoria Eye & Ear Hospital	Email: LesleyGoulding@mater.ie

Project Details

Project Name

Brief description of the proposed project (Max 250 words)

Purpose/Need: Why should we do this? (20 marks) (Max 250 words) *How do you know this project is needed? What unmet need will be resolved?*

Project Outcomes (Max 250 words, 30 marks) *The outcomes the project is committed to producing, and when. Including specific improvements and changes, sought by your project, who will benefit and by when. This section should provide details of the following - aims and objectives, project endpoint, measurable outcomes and project design / methodology.*

Scalability Across Hospital Group/NCHDs (Max 200 words, 20 marks)
How many NCHDs across the Hospital Group will this project positively impact? Has the project considered including hospitals across the Hospital Group?

Evaluation: Measuring Success (10 marks)
What can be measured to show the goals, outcomes and outputs were achieved? How information on indicators will be collected. Please outline your metrics in terms of success.

Indicators	Measurement
•	•
•	•
•	•
•	•

Project Funding/Value for Money (20 marks) *Please provide details of funding for this application, and associated documentation to support these costs, such as quotations/estimates provided (where appropriate).*

Item	Quantitative Cost
Total	

High Level Timeline

Project Governance
Please outline the proposed governance of the project including sponsor, stakeholders, project team
- **Sponsor:**
- **Stakeholders:**
- **Project team (including proposed roles):**

Closing date for applications is strictly <u>Sunday, 28th November 2021 at 5pm</u>, no applications will be accepted after this date. All submissions will only be accepted by email to the email addresses outlined on page 1 and must be in PDF format.

Next stage of your application: An expert panel convened by the NDTP Trainer Lead will independently review and consider all applications. If at this stage further clarifications or modifications are required by the panel, applicants will be requested to submit this information with a short turnaround.

The panel will then decide what applications have been successful and will be awarded funding.

Please note all **successful** applications are subject to a number of conditions including:

- A mid-project progress review must be submitted to NDTP Trainer Lead

- Upon completion of the project, two documents must be submitted to the NDTP Trainer Lead:

    (i)   An evaluation report of the project; and,

    (ii)   A 300 word abstract of the project.

- Any advertisement or communication (including course materials) of the funded project/initiative, or publications that arise, must acknowledge clearly that it was funded by NDTP.

- The host agency is responsible for the financial and administrative co-ordination of the project/initiative

To Be Completed By The Assessment Panel:

Category	Total Available Marks	Marks Awarded
Purpose/Need	20	
Project Outcomes	30	
Scalability Across NCHDs/Hospital Group	20	
Evaluation	10	
Value for Money	20	
Total Marks		

To Be Completed By The Assessment Panel:

Category	Total Available Marks	Marks Awarded
Purpose/Need	20	
Project Outcomes	30	
Scalability Across NCHDs/Hospital Group	20	